

Middle Office Support

Full Time, Permanent

Our wealth and asset management businesses help high-net-worth and ultra-high net worth individuals and their families to grow, manage, protect and transfer their wealth. We're rapidly expanding our client-facing and investment-focused teams in the Wealth Management space in Hong Kong, Singapore, Taipei and Zurich. We are interested in speaking with experienced, high-performing individuals.

Check out our website www.rafflesgroup.co and our YouTube page www.youtube.com/c/RafflesFamilyOffice and explore Raffles Family Office culture and where your exciting new role as a Middle Office Support can take you.

Responsibilities

- Performing all kinds of middle-office support in the Trading Team e.g. reconciliation with private banks on revenue reporting
- Performing all kinds of accounting-related support in the Accounting Team e.g. conducting FRR for the SFC's inspection
- Taking part in any ad-hoc projects whenever called upon by the Management

Requirements

- At least four years of experience in Accounting and Middle-Office Support in Financial Services segment
- Business-related Degree
- Well-versed in English and Mandarin

Attributes

- Detailed-minded, patient, accurate, efficient